

**SCHOOL DISTRICT of NEW BERLIN
Career Based Learning Program Educational Agreement**

Please identify your current programming:

- SDNB Youth Apprenticeship SDNB Internship SDNB Co-op SDNB Mentorship
-

This agreement is between _____ & _____
Student Name *Primary Employer or Mentor*

The undersigned parties agree to enter into a School District of New Berlin Internship Career Learning placement for the purpose of educating the student named above in work skills that promote career readiness.

The SDNB Placement will be an unpaid placement or a wage earner of \$_____ per hour.

The Placement will begin on _____ and be completed by _____.

Position name: _____

Specific tasks associated with the position:
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The School District of New Berlin requires a completed copy of this Education/Training Agreement be on file during the career placement.

The parties agree to the following responsibilities in the implementation of this agreement:

The Student agrees to:

- Maintain the academic and attendance requirements required by School District of New Berlin;
- Observe company rules and other requirements identified by the employer; and
- Participate in progress reviews scheduled with mentors, school personnel and parent(s) or guardian(s) as requested.

The Student's Parent or Guardian agrees to:

- Assist the student in meeting the possible academic and attendance requirements of the program;
- Ensure transportation to and from the work site is provided; and
- Participate in progress reviews scheduled with mentors, school personnel and the student.

The Employer or Mentor agrees to:

- Designate before the placement that it is a volunteer or paid placement;
- Comply with all applicable state and federal child labor laws (see https://dwd.wisconsin.gov/er/labor_standards_bureau/child_labor_laws.htm) ;
- Provide Worker's Compensation for the student for all hours worked;
- Ensure that safety instruction will be provided;
- Authorize the mentor to attend training related to the program; and
- Authorize the mentor to participate in progress reviews scheduled with the student, and school personnel.
- Provide appropriate equipment, confidentiality, and documentation training

The School District agrees to:

- Ensure the Student will meet high school requirements and the student will have the opportunity to successfully complete all requirements of the program;
- Participate in progress reviews scheduled with mentors and the student;
- Award credit toward graduation for the career-based component.

The parties to this agreement also agree to comply with the following assurances:

- A. No individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with any career based learning program on the basis of race, color, religion, gender, national origin, age, handicap, political affiliation or belief, or sexual orientation.
- B. Students will be provided with adequate and safe equipment and a safe and healthful workplace in conformity with all health and safety standards of Federal and State law.

I, the parent or legal guardian of the child listed above, will provide transportation for my child to this career experience. I also agree to my child's participation in the programming opportunity. I acknowledge the District has no obligation to provide said transportation and agree to indemnify and hold the District harmless against any claims, suits, demands, orders, judgments or other forms of liability as shall arise out of or by reason of action taken or not taken by the District under this agreement.

To accept this agreement, sign and date below. Return the signed copy to **your Counselor either in person or via e-mail.**

Student

_____	_____	_____	_____
<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>	<i>Contact No.</i>

Parent and/or Guardian

_____	_____	_____	_____
<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>	<i>Contact No.</i>

Employer

_____	_____	_____	_____
<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>	<i>Contact No.</i>